



Job Hunting in 4 Weeks: The Complete Guide to Success: Teach Yourself (Paperback)

By Hilton Catt, Patricia Scudamore, David McWhir

Hodder Stoughton General Division, United Kingdom, 2015. Paperback. Condition: New. UK ed.. Language: English . Brand New Book. Job Hunting In 4 Weeks is a comprehensive guide to finding and getting your perfect job giving you everything you need to know in one place. Made up of four bestselling books in one, this book delivers a complete course in job hunting. From crafting the perfect CV and finding the job of your dreams, to writing a great cover letter and winning at interview you Il discover all the tools, techniques and strategies you need to get your job hunting right. This book introduces you to the main themes and ideas of job hunting, giving you a knowledge and understanding of the key concepts, together with practical and thought-provoking exercises. Whether you choose to work through it like a 4 week course or dip in and out, Job Hunting In 4 Weeks is your fastest route to success:Week 1: CVs In A WeekWeek 2: Searching For Jobs In A WeekWeek 3: Successful Cover Letters In A WeekWeek 4: Succeeding At Interviews In A WeekABOUT THE SERIESIn A Week books are for managers, leaders, and business executives who want to succeed at work....



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