



## Introduction to Paralegalism: Perspectives, Problems and Skills, Loose-Leaf Version

By William P Statsky

Cengage Learning, Inc, United States, 2016. Loose-leaf. Condition: New. 8th ed.. Language: English . Brand New Book. Master the hands-on skills you ll need to succeed in a modern law office with INTRODUCTION TO PARALEGALISM, 8e. Ten critical skills are covered in the book: identifying legal issues, breaking rules into elements, applying rules to facts interviewing clients, investigating facts, digesting discovery documents, providing litigation assistance, researching the law, drafting documents, and representing clients at administrative agencies where authorized by law. Packed with real-life insights and real-world examples, the text helps you understand the ethical guidelines that lawyers and paralegals must follow and covers the efforts underway to regulate the profession in legislatures, courts, bar associations, and paralegal associations.



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