



New concept: clerical and office automation tutorial(Chinese Edition)

By CHENG HAO WEI YAN HUA

paperback. Book Condition: New. Paperback. Pub Date: 2011 08 of Pages: 231 in Publisher: Science Press a new concept: secretarial and office automation tutorial master common office software applications. the initial solution to adapt to the trend of the network office. office systems maintenance problems written to target. The book project teaching mode. selection of practical enough cases and training. emphasized the theory and practice of combining. highlighting the skills to learn the cattle secretarial and office autom.

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