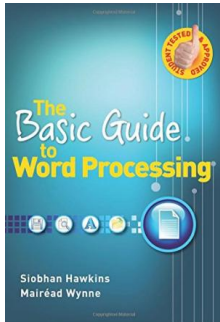


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THE BASIC GUIDE TO WORD PROCESSING



Gill Macmillan Ltd, Ireland, 2012. Paperback. Book Condition: New. 242 x 174 mm. Language: N/A. Brand New Book. The essential basic guide on how to use Microsoft Word 2007 and Microsoft Word 2010. Presented in three distinct sections: Unit 1 deals with both Microsoft Word 2007 and 2010 Unit 2 contains key pointers for text production Unit 3 deals with Microsoft Word 2003. Screen shots clearly indicate which button to press and what each screen should look like. Layout helps...

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- Authored by Siobhan Hawkins, Mairead Wynne
- Released at 2012



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