



Professional and technical personnel Computer Proficiency Exam Textbook Series: Excel 2003 spreadsheet (outline only) (with CD-ROM disc 1) [Paperback]

BY QUAN GUO ZHUAN YE JI SHU REN YUAN JI SUAN JI YING YONG NENG LI KAO SHI MING TI YAN JIU

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment Paperback Pages Number: 180 Language: Simplified Chinese Publisher: Machinery Industry Press; 1st edition (December 15. 2011). Professional and technical personnel Computer Proficiency Examination Textbook Series: Excel 2003 spreadsheet (new syllabus only) strictly follow the national human resources and the latest version of the Examination Center of Ministry of Social Security professional and technical staff of Computer Applications Proficiency Test (in Excel 2003 spreadsheet) syllabus. a collection of valuable experience to the editor for many years to study the proposition characteristics and problemsolving patterns. The book is Chapter 8. including editing of Excel 2003 basic knowledge of data input and editing. formulas and functions of the application. worksheet. workbook management. the operation of the chart. data management and data statistical analysis. Supporting the CD with the book-on exercises in each chapter for readers on practice tests. Professional and technical personnel Computer Proficiency Exam Textbook Series: Excel 2003 spreadsheet (outline only) - color printing. reading experience. easy to read to learn. and offers free online and telephone professional customer service. CD with the book to simulate the real exam environment....



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